JOB DESCRIPTION

| **Title** | Construction Millwright | | |
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| **Reports To** | [Insert Title] | | |

**Job Purpose**

The Construction Millwright will be responsible for installing equipment, maintaining and overhauling stationary industrial machinery, repairing items, and transferring machinery to needed locations.

The ideal Construction Millwright has excellent mechanical aptitude, attention to detail, and manual dexterity. Communication is also essential as all tasks will require interaction with co-workers and customers to ensure production and warehouse procedures are carried out safely.

**Duties & Responsibilities**

Key responsibilities include, but are not limited to the following:

* Install, maintain, and repair machinery and equipment in industrial settings
* Analyze blueprints, schematics, and drawings to determine work procedures
* Assemble and disassemble machinery components
* Align and calibrate machinery and equipment parts for efficient and safe operation
* Perform routine inspections and preventive maintenance on equipment
* Troubleshoot mechanical issues and make necessary repairs
* Collaborate with other team members to ensure efficient operations
* Maintain a clean workplace after work is complete
* Complete all paperwork as required
* Ensure proper safety measures while working, such as wearing personal protective equipment for face and body
* Work in compliance with the provisions of the OHSA, regulations, and internal policies and procedures, including the manufacturer’s instructions
* Report any damaged or defects in the machinery immediately to the supervisor
* Ensure that lockout and tagout procedures are followed
  + Ensure also that all machine guarding is kept in place and/or repaired as necessary
* Additional related duties as assigned

**Core Competencies**

* Strong mechanical aptitude
* Ability to work independently and as an effective team member
* Strong organizational and time management skills
* Excellent attention to detail and precision in work tasks
* Strong communication abilities to interact with colleagues and customers
* Excellent problem-solving skills
* Ability to read and interpret blueprints, schematics, and technical manuals
* Safety conscious at all times

**Qualifications**

* High school diploma is required, and a post-secondary degree in industrial maintenance is an advantage
* Accredited Millwright certification or training program is an asset
* XX years experience as a Millwright or similar role is required
* Work experience in the manufacturing sector is an asset
* Knowledge of various tools, equipment, and machinery used in millwright work an asset
* Knowledge of work safety measures an asset

**Working Conditions**

* The standard work week for this position is XX hours.
* The standard business hours for this position are from <insert time> to <insert time>; Monday to Friday.
* Overtime and hours worked outside of the standard work schedule are required, including some evenings as needed.
* This position is onsite.
* This position may require occasional lifting of products weighing up to XX pounds.
* This position requires personal protective equipment, such as (insert safety equipment).
* Working in confined spaces may be required.